



City of Springville

Class Title: Building Inspector
Reports To: Building Official

Job Summary:

Work involves a variety of tasks associated with advanced technical building inspection and preliminary plans examining work; to enforce building codes, regulations and ordinances for both residential and commercial construction. Processing of permits and ensuring all required documents are approved and accounted for.

Essential Duties:

Inspect residential and commercial buildings during various stages of construction and remodeling; enforce compliance with applicable codes, ordinances and regulations; recommend modifications and adjustments as necessary. Inspect existing commercial structures for change of use, occupancy, or compliance with applicable codes and ordinances. Inspect foundation, concrete, steel masonry, wood construction, framing, plastering, installations and a large variety of other complex and routine building system elements for both residential and commercial construction. Examines and/or reviews all site and construction plans and specifications submitted with permit applications to ensure compliance with the uniform codes, zoning requirements, etc. Confer with architects, contractors, builders and the general public; explain and interpret requirements and restrictions of adopted codes and ordinances. Receive calls and answer questions about permits and code requirements; direct inquiries as necessary relating to residential and commercial construction. Retrieve permit information from the computer; verify legal data including owners, tax records, and other data needed to issue permits. Maintain files and reports regarding inspection activities and findings on all active projects. Testify in court as necessary. Investigate and resolve public complaints; determine compliance with City codes and ordinances, recommend appropriate action.

Knowledge and Abilities:

Considerable knowledge of the Building, Mechanical, Plumbing, Electrical and Fuel Gas Code; considerable knowledge of current building construction methods, materials, tools and equipment. Ability to detect hazards and violations and detail what the Codes require during field inspection work; ability to enforce regulations with firmness, tact and impartiality in field inspection work; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments, contractors, builders, and the general public; ability to read and accurately interpret plans and specifications of any complexity, and to compare them with construction progress.

Qualifications:

High School Diploma or G.E.D. Valid driver's license required. Code enforcement experience. Certified Building Official Certification by ICC preferred.