

Per Zoning/Sign Ordinance:

XI-6.3. Application. Application for a permit shall be made to the Building and Zoning Department on the application form provided by the department **and shall be accompanied by** such information as required to assure compliance with appropriate laws and regulations as adopted and amended by the City of Springville. Information required for a sign permit shall include, but not limited to the following:

1. The name, address, tax parcel identification number, telephone number of the owner or persons entitled to possession of the sign, and the sign contractor.
2. The street address and location of the proposed sign.
3. **Detailed drawings showing the dimensions, supporting structure, size, height, electrical wiring and components, sign materials, and detailed structural mounting system.** When required by the Building Official, design calculations and drawings shall be stamped and signed by a professional architect or engineer licensed to practice in the State of Alabama. Signs and support structures for signs shall comply with applicable building codes as adopted and amended by the City of Springville.
4. A complete inventory and description of existing signs on the premises.
5. **The proposed location of the sign in relation to the building or development it serves.**
6. **The proposed location of the sign in relation to the boundaries of the lot or tract of land upon which it is to be situated,** including the distance to all rights-of-way, pavement edge, and of streets or thoroughfares to which the sign is to be directed.

Also, the company who constructed and placed the sign should have a current business license for the City of Springville.