



JOB DESCRIPTION

PUBLIC WORKS

GENERAL LABORER

JOB SUMMARY

The full time Public Works General Laborer involves maintenance and repairs in various City buildings and grounds. This position will fill numerous responsibilities and needs throughout the City of Springville.

DEPARTMENT

- Public Works

IMMEDIATE SUPERVISOR:

- Crew Foreman

JOB DUTIES and RESPONSIBILITIES:

- Responsible for outdoor maintenance of city grounds such as cutting grass, trimming weeds, emptying trash cans, and assisting with construction and landscape projects.
- Responsible for building maintenance such as cleaning buildings and other public use areas, washing windows, and repairing/installing equipment.
- Performs maintenance and makes repairs to city roads such as repairing streets/sidewalks with asphalt, cold pathing materials and concrete; shovels snow from walks and ditches, sets up barriers, sets our warning flags, and sweeps and cleans roads.
- Operate light vehicles, commercial mowers, small grass cutting/hedge trimming machinery, power tools, field dragging machines and other specialized seasonal maintenance equipment.
- The above is not intended as an exhaustive list of duties / responsibilities and the employee shall be required to perform any and all other related duties as directed by the Public Works Director/Crew Foreman or any other supervisor.

JOB REQUIREMENTS

Qualifications:

- Valid driver's license
- High School Diploma or G.E.D
- Experience in building/public area maintenance is highly desired

SKILLS

- Capacity to work both independently and in a team environment

- Ability to work in a variety of weather conditions
- Capacity to operate a variety of landscape and park maintenance equipment
- Capable of lifting equipment, tables and a variety of heavy objects
- Ability to work flexible hours including overtime, weekends, and nights
- Experience in small and heavy equipment operation and landscaping maintenance

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The physical demands of the position are significant. While performing the duties of this job, the employee will frequently be required to walk, stand, sit, bend, talk and hear, and use hands to finger, handle or feel. The employee must be able to lift and/or move up to 30 pounds and may be required to do so on a frequent basis. The employee will be required to exert significant physical effort to perform the job duties and responsibilities of this job. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee works near moving mechanical parts and in outside weather conditions. The noise level in the work environment is usually moderate.

Please submit City of Springville application and resume to Springville City Hall

160 Walker Drive, Springville AL 35146